



## Picture Day Worker

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### **Purpose**

The AYSO volunteer position of picture day worker is intended to work with the picture day coordinator.

### **Specific Duties and Responsibilities**

The picture day worker is expected to:

1. Assist in developing and distributing picture day schedules;
2. Make sure the teams are organized and on time;
3. Assist the photographer as needed;
4. Put the team and sponsor name on a board for inclusion in the photo;
5. Assist on make-up picture day as needed; and
6. Distribute pictures to the teams.

### **Qualifications and Desired Skills**

To be considered for the position of picture day worker, the applicant should:

1. Be organized; and
2. Have planning skills.

### **Supervision Protocols**

While performing as the picture day worker, the volunteer is:

1. Subject to the bylaws, rules, regulations, policies, procedures, and guidelines of AYSO;
2. Under the overall authority of and directly supervised by the picture day coordinator, and supervised indirectly by the regional commissioner; and

3. To maintain the recommended adult to child supervision ratio of 1:8 or less; that is one adult for every eight or fewer children and two adults (one of whom may be the coach and one of whom should be of the same gender as the group) present at all times. For the protection of both the children and the volunteer, no volunteer should permit himself or herself to be alone with any child or group of children (except his or her own) during AYSO-sponsored activities.

**Time Commitment**

The anticipated time commitment for a picture day worker is a full year. The estimated hours to fulfill duties by month shall be filled in by the picture day coordinator:

Jan:	hrs.	Feb:	hrs.	Mar:	hrs.	Apr:	hrs.	May:	hrs.	Jun:	hrs.
Jul:	hrs.	Aug:	hrs.	Sep:	hrs.	Oct:	hrs.	Nov:	hrs.	Dec:	hrs.

**Orientation, Training, Certification, and Continued Education Provided**

To prepare a volunteer for the position of picture day worker, AYSO will offer the following educational opportunities. It is the duty of the volunteer to attend these sessions.

1. Orientation by the picture day coordinator;
2. Board and Staff Introductory Certification (BASIC); and
3. AYSO Safe Haven Program.

**Activity Locations**

While performing the duties of picture day worker, the volunteer is limited to the following locations, unless expressly authorized in writing by the regional commissioner to hold activities in another location.

1. Regional board meetings;
2. The annual Section Conferences;
3. Assigned field locations;
4. Assigned classroom locations; and
5. Independent work at home alone, in committees of adults, or in a properly supervised situation with children.